

[Welcome](#) [Who We Are](#) [What We Do](#) [Resources](#) [How We Work](#) [Where We Are Going](#) [How We Meet Our Customers' Needs](#)



[Web Site Map/Navigation Outline](#)
[Doing Business With RTTC](#)
[Employment Information](#)
[Contacting Us](#)
[Keyword/Key Phrase Search](#)
[Links to Related Sites](#)
[Acknowledgement](#)
[Hi Perf. Computing Distributed Center](#)
[Request Test Services](#)
[Home](#)

Doing Business with RTTC

RTTC Form for Requesting Test Services

Please read the [Request for Test Services Notice](#).

NOTE: All items marked by * are REQUIRED items.

The following information is needed:

- REQUESTER POINTS OF CONTACT
- TYPE OF CUSTOMER
- DESCRIPTION OF SERVICES
- TESTING LOCATION
- PROJECTED SCHEDULE
- DOCUMENTATION REQUIREMENTS
- SAFETY CONSIDERATIONS

[Overview](#)
[Privacy & Security](#)
[Ownership of Products](#)
[Partnerships](#)
[Systems Tested](#)
[Request Test Services](#)
[For Additional Info & Materials](#)

REQUESTOR POINTS OF CONTACT

Space is provided for two points of contact, the first of which is required.

Primary POC:

Name*	<input type="text"/>
Phone (Commercial)*	<input type="text"/> Extension* <input type="text"/>
Phone (DSN)	<input type="text"/>
Organization*	<input type="text"/>
Address - Line 1*	<input type="text"/>

Address -
Line 2

Address -
Line 3

City*

State* Zip*

E-Mail Address

Remarks/Explanation:

Other POC (financial, etc.):

Name

Phone Extension
(Commercial)

Phone (DSN)

Organization

Address -
Line 1

Address -
Line 2

Address -
Line 3

City

State Zip

E-Mail Address

Remarks/Explanation:

Type of Customer

Select type.*

Army: In Support of an Army Acquisition Program

DESCRIPTION OF SERVICES

(You may want to attach a file or files to this transmittal to address the questions below)

Provide an option for a RTTC Test Manager to get in contact with the POCs to develop this information via more conventional methods.

☐ Yes, please call me.

Do you need help developing a Test & Evaluation Master Plan?

☐ Yes, please call me.

Do you need help developing a Detailed Test Plan?

☐ Yes, please call me.

Provide a description of the test or services required.

- Identify unique characteristics that might require special test and analysis requirements.
- Include existing or planned systems with which the item will interface.
- Provide or reference any additional pertinent documentation (i.e. other test plans, specification, MIL-STDs, etc.) that would assist in development of the scope of work.

Submit documentation to RTTC's Test Management Division, along with this request's Tracking ID. The addresses, as well as the Request Tracking ID, will be provided to you upon completion of this application.

Program Name/Test Title:*

Description of test services sought:*

Number of test items:

TESTING LOCATION

The majority of testing performed by RTTC is accomplished at Redstone Arsenal, Alabama. However, we perform testing world wide, throughout the year. Please indicate where you need test support.

PROJECTED SCHEDULE

Start date:*

mm/dd/yyyy

Completion date:*

mm/dd/yyyy

Other dates:

Explanation:

REPORT REQUIREMENTS

Report required:

Select requirements:*

No specialized report requirements

SAFETY CONSIDERATIONS

Safety is of paramount importance in program planning and execution.

Is the purpose of the test to develop data for a Safety Assessment?

☐ Yes ☐ No

If "Yes," please explain/expand on.



Please provide unclassified explosive type and quantity information of test items or weapon system nomenclature (i.e. Javelin Missile).

Safety Considerations:*



ENVIRONMENTAL CONSIDERATIONS

RTTC is in compliance with the National Environmental Policy Act. We will work with you to develop the necessary documentation (i.e. Record of Environmental Consideration, Environmental Assessment, or Environmental Impact Statement) for the testing required. Please define your environmental considerations.

Environmental Considerations:*



SECURITY CONSIDERATIONS

RTTC routinely handles material at the SECRET and below classification levels, including SAP. We also regularly handle sensitive weapon systems, subsystems, and components. Please inform us about competitive sensitive, proprietary, classification issues, etc. so that special handling requirements can be factored into plans and cost estimates.

Security Considerations:*



Send to RTTC

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[Back to Top](#)

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this page to webmaster@rttc.army.mil